



# Events Calendar Proposal

## By The UNM-Gallup Staff Council Events Committee

During a Staff Council meeting in May 2023, it was suggested that a Calendar be created and added to the UNM-Gallup website in order for all Staff Council events to be listed.

During July 2023 meeting, planning began for a Staff Council Annual Events Calendar. The Events Committee was created a few months after that and took on the Calendar planning.

According to Section 2, Subhead E of the Staff Council bylaws, one of our specific functions is to “Organize events, community engagement, award programs for staff, along with professional development.”

The following is a calendar of existing campus events, proposed events and ideas, holidays and awareness months throughout the year. The purpose of this calendar is to help the Staff Council keep track of what’s happening on campus year-round and to determine what events it wants/needs to organize on an annual basis.

The Events Committee recognizes that organizing events takes time and resources that we may not have currently. All of our staff members are busy with full-time work schedules and important duties related to their primary job. Therefore, we acknowledge that some events may take higher priority than others. Also, it’s OK to cancel or hold off on certain events if we don’t have the ability to organize them.

## SPRING SEMESTER

### January

Jan. 2: Campus Opens

Jan. 16: Spring Semester Begins

Mid-Late January: Robert’s Rules Training

Jan. 31: Election of Staff Council Executive Committee

Early-Mid January: Kick-Off Week

Jan. 15: Martin Luther King Jr. Day

New Student Orientation



Idea: Campus Resource Fair (to coincide with New Student Orientation perhaps)

## **February**

Black History Month: DEI hosts events annually. Needs more staff attendance/support.

Feb. 14: Valentine's Day

Mid February: BeKind UNM Week (donation drive of stuffed animals and food items)

Idea: Share the Love Valentine's Staff Kudos

Idea: Health Fair

## **March**

Women's History Month

Disability Awareness Month

March 11-15: Spring Break

March 1: Employee Appreciation Day

March 12: Wor





June 15: Nature Photography Day

June 19: Juneteenth

## **July**

National Hot Dog Month

National Grilling Month

National Ice Cream Month

Make a Difference for a Child Month

Purposeful Parenting Month

Anti-Boredom Month

July 4: Independence Day

Idea: Staff Social with hot dog grilling and ice cream

## **FALL SEMESTER**

### **August**

Mid August: Kick Off Week

New Student Orientation

Idea: Campus Resource Fair (to coincide with New Student Orientation)

### **September**

Hispanic Heritage Month

Sept. 4: Labor Day (Campus Closed)

Safety Week + Campus Safety Walk

Safety Fair (organized by Jacob LaCroix/Safety Committee)



